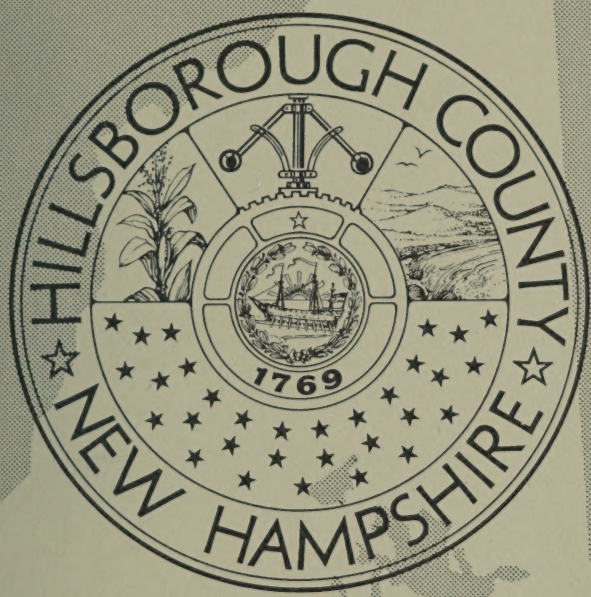
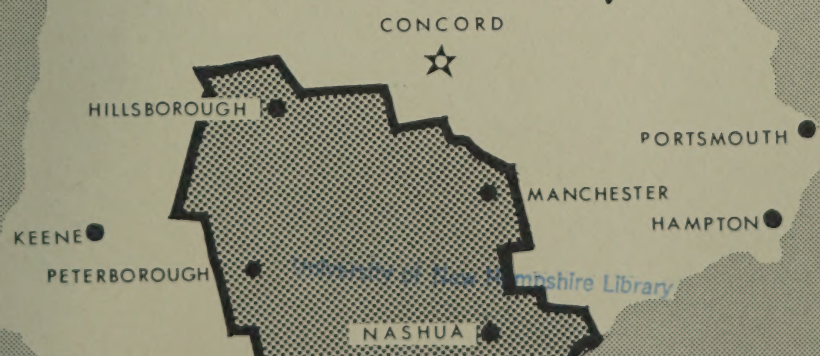


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HILLSBOROUGH COUNTY NEW HAMPSHIRE



1983 Annual Report



**Report
of the
Commissioners
of
Hillsborough County,
New Hampshire**

WITH REPORTS OF
THE COUNTY OFFICERS,
CLERK OF COURTS, ETC.

**For the Fiscal Year Ended
June 30, 1983**

Report
of the
Commissioners
of
Hillsborough County,
New Hampshire

WITH REPORTS OF
THE COUNTY OFFICERS
CLERK OF COURTS, ETC.

For the Fiscal Year Ended
June 30, 1893

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COUNTY OFFICERS

COMMISSIONERS

Robert F. Keefe, Manchester, N.H.
Chairman

Maurice L. Bouchard, Nashua, N.H.
Clerk

Edward J. Lobacki, Peterborough, N.H.

John J. McDonough, Manchester, N.H.
Treasurer

Paul Gagnon, Nashua, N.H.
County Attorney

Peter McDonough, Manchester, N.H.
Assistant County Attorney

James O'Flynn, Hillsborough, N.H.
Sheriff

Raymond Cloutier, Goffstown, N.H.
Judge of Probate

C. Edward Bourassa, Manchester, N.H.
Register of Probate

Judith A. McDonald, Manchester, N.H.
Register of Deeds

John Safford, Manchester, N.H.
Clerk of Superior Court

HILLSBOROUGH COUNTY DELEGATION **(EC) Executive Committee**

District No. 1

Joseph M. Eaton, Sr. — R
Frank J. Sylvia — R&D

City/Town
Hillsborough
Hillsborough

District No. 2

Howard S. Humphrey, Sr. — R

Antrim

District No. 3

James B. Craig — R — (EC)

Weare

District No. 4

Roland A. Sallada — R

New Boston

District No. 5

George H. Hawkins — R

New Boston

District No. 6

Holly Abrams — D
Alice Tirrell Knight — R
Elmer B. Nickerson — R
Aime H. Paradis — R
Robert W. Wheeler — D

Goffstown
Goffstown
Goffstown
Goffstown
Goffstown

District No. 7

Charles F. Bass — R&D
Robert H. Grip — R&D
Marian R. Harrington — R&D

Peterborough
Peterborough
Hancock

District No. 8

John E. Burns — R
Howard F. Mason — R&D — (EC)

Wilton
Wilton

District No. 9

Joanne C. Head — R&D
B. P. Smith — R — (EC)
Peter F. Wells, Sr. — R
M. Arnold Wight, Jr. — R&D

Amherst
Amherst
Amherst
Amherst

District No. 10

Salvatore P. Grasso — R&D
Joseph M. Silva — R&D
Emma B. Wheeler — R&D
Kenneth T. Wheeler, Sr. — R

Milford
Milford
Milford
Milford

District No. 11

A. Leslie Burns — R	Bedford
Jean H. Duffett — R&D	Bedford
Marjorie Y. Peters — R	Bedford
Anna S. Van Loan — R&D — (EC)	Bedford

District No. 12

Nancy C. Hendrick — D	Litchfield
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District No. 13

Frederick G. Ahrens — R — (EC)	Merrimack
Dennis H. Fields — R	Merrimack
Robert N. Kelley — R	Merrimack
Charles M. Nute — R	Merrimack
Geraldine G. Watson — R	Merrimack
Harold W. Watson — R	Merrimack

District No. 14

Ellen-Ann Robinson — R	Litchfield
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District No. 15

William A. Russell — R&D — (EC)	New Ipswich
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District No. 16

Barbara Fried — R	Brookline
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District No. 17

Clyde S. Eaton — R	Greenville
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District No. 18

Elliot B. Weare, Jr. — R	Hollis
Eleanor H. Whittemore — R	Hollis

District No. 19

George A. Arris — R	Hudson
George H. Baker, Sr. — D	Hudson
Juanita E. Kashulines — R	Hudson
John P. Lawrence — R	Hudson
Leonard A. Smith — R	Hudson
Darrell Wagner — D	Hudson

District No. 20

Ralph S. Boutwell — R	Pelham
Michael E. Jones — R	Pelham
Harold V. Lynde, Jr. — D	Pelham

District No. 21

Rhona M. Charbonneau — R	Hudson
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District No. 22

John F. Bolan, III — R	Nashua
Audrey A. Carragher — R	Nashua
Philip D. Labombarde — R	Nashua
Patricia M. Lyons — D	Nashua
Lucille T. Wood — R	Nashua

District No. 23

Barbara B. Pressly — D — (EC)	Nashua
Thomas Stylianos — R	Nashua

District No. 24

Betty Tamposi — R	Nashua
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District No. 25

Debora A. Ahern — D	Nashua
Nancy M. Ford — R — (EC)	Nashua
Maurice J. Levesque — D — (EC)	Nashua
Roland A. Morrisette — D	Nashua
Roger E. Wallace — D — (EC)	Nashua

District No. 26

Francis X. Donovan — D	Nashua
Robert A. Durant — D	Nashua
Gabrielle V. Gagnon — D	Nashua
Romeo W. Jean — D	Nashua
James Kaklamamos — D	Nashua
Roland J. Lefebvre — D	Nashua
Margaret L. McGlynn — D — (EC)	Nashua
Raymond N. Migneault — D	Nashua
Cecelia L. Winn — D	Nashua

District No. 27

David E. Cote — D	Nashua
Dana J. Robie — D	Nashua

District No. 28

Richard H. Duprey — R	Nashua
Chrysoula A. Katsiaficas — D	Nashua
Edmund E. Keefe — R	Nashua
Mary S. Nelson — D	Nashua
Ann M. Parmenter — D	Nashua

District No. 29

Barbara E. Arnold — R	Manchester
Thomas W. Hynes — R — (EC)	Manchester
John Resch — D	Manchester
Lee Anne S. Steiner — R	Manchester

District No. 30

Richard R. Ahern — D&R	Manchester
Edward J. Crotty — D	Manchester
Richard E. Galway — D	Manchester
Walter Healy — D	Manchester
Charles J. Quinn — D	Manchester
Mary J. Sullivan — D&R	Manchester

District No. 31

Joanne A. O'Rourke — D	Manchester
Chris Spirou — D	Manchester
James J. White — D	Manchester

District No. 32

Gregory J. Ahlgren — D	Manchester
Rita M. Brack — D — (EC)	Manchester
John J. Wallace — D	Manchester

District No. 33

Lawrence Cronin — D — (EC)	Manchester
Daniel J. Healy — D	Manchester
Stanley J. Zajdel — D	Manchester

District No. 34

David L. Gelinas — D	Manchester
Charles J. Leclerc — D	Manchester
Maureen E. Raiche — D	Manchester

District No. 35

Wilfred Burkush — D — (EC)	Manchester
Evelyn A. King — D	Manchester
Peter E. Ramsey — D	Manchester
Henry N. Roy — D	Manchester
George A. Soucy — D	Manchester
James W. Sullivan — D — (EC)	Manchester
Rose C. Vachon — D	Manchester

District No. 36

William G. Dion — D	Manchester
Frank J. Reidy — D — (EC)	Manchester
Armand D. Talbot — D	Manchester

District No. 37

Catherine G. Lamy — D	Manchester
David B. Lemire — D	Manchester
Roland A. Lemire — D	Manchester

District No. 38

Lafayette J. Bergeron — D
Helene R. Dupont — D
Roland D. Martineau — D
Roland M. Turgeon — D

Manchester
Manchester
Manchester
Manchester

HILLSBOROUGH COUNTY DELEGATION MEETING

Manchester Courthouse

October 7, 1982

MINUTES

Present: Representatives (see attached roll call), Commissioners R. Dupont & E. Lobacki, Richard Roulx, Nelson MacAskill, and John McGough & Ken MacAndless of WMFL. Rep. James Kaklamanos excused.

Chairman Pastor opened the meeting at 7:20 p.m.

Rep. Dion requested a quorum count.

Following a call of the roll the Chair declared a quorum present.

Chairman Pastor asked Rep. Craig, Co-Chairman of the Jail Study Committee, to give a background and history of the work the Jail Study Committee has done.

Chairman Pastor then called upon John McGough and Ken MacAndless, representatives of the consulting firm who did the feasibility study, to present their findings and recommendations to the full Delegation.

During the presentation Rep. Spirou raised a point of information, asking the Chair if the Delegation was called to choose alternatives or to choose an architectural firm. Chairman Pastor informed Rep. Spirou that if the Delegation voted the architectural fees it would be up to the Commissioners to award the bid.

Rep. Ahrens questioned the Chair on whether or not the Delegation was called to decide on voting for architectural fees or whether or not to build a new jail.

Chairman Pastor explained that the Delegation was called to vote on appropriating architectural fees for the building of a new correctional facility.

Rep. White stated that by the Delegation's vote on the fiscal year 1982 budget they appropriated \$45,000 for a feasibility study.

The chair then asked the consultants to continue their presentation.

Rep. Spirou questioned the consultants on alternatives 1, 2 & 3, commenting that each of those lacks the 250-bed recommendation.

The Chair informed Rep. Spirou that the first three alternatives were done at the request of the Jail Study Committee.

Rep. Spirou questioned the consultants as to whether or not auxiliary services were studied.

John McGough read directly from the feasibility report, their findings on water, fire protection, police protection, electricity, phone, sewer, and heat.

Rep. Spirou questioned what statistics and sources were used in making the decision with respect to the sewer and water. John McGough informed Rep. Spirou that local sources were used in gathering their information.

Rep. Russell raised a point of parliamentary order asking the Chair to be recognized for a motion following completion of the presentation and questions.

Rep. B. P. Smith questioned the square footage of the building and asked what the difference would be in architectural fees for a school vs. a correctional facility.

Rep. Mary Sullivan questioned whether or not the facility could be built on the Valley St. Jail site. Mr. McGough stated that that was considered under option 2 in the study.

Rep. Robert Wheeler commented on the sewerage being dumped into the river at Kelley Falls.

Rep. Ramsey asked that the Manchester site had not been considered because of the cost of rehousing the inmates.

Mr. McGough responded yes, and also having a centralized facility would save considerably in labor costs.

Rep. White informed the Delegation that the State Water & Pollution Commission would have to inspect the site before the facility would be allowed to go on line.

Commissioner Dupont commented on the sewer discharge from the Grasmere complex.

Rep. Head stated that she wanted to get on with the issue which she believes is to build a jail or not.

Chairman Pastor explained that the Delegation was called to vote on the first phase of building a new facility, appropriation of architectural fees.

Rep. Abrams questioned how often the Jail Study Committee has met since the last Delegation meeting.

Rep. Craig informed her that the Committee met two or three times.

Rep. Meyers questioned the intent of the motion made by Rep. Kaklamanos at the last Delegation meeting to come back to the Delegation with revised proposals.

Chairman Pastor read to the Delegation the motion as stated by Rep. Kaklamanos.

Rep. Carswell made a parliamentary inquiry asking the Chair if a reconsideration motion was necessary.

The Chair stated there was no need for a motion of reconsideration.

The Chair recognized Rep. Russell for the purpose of a motion. Rep. Russell moved that the Hillsborough County Delegation in Convention appropriate the sum of \$481,537. for architectural fees for the building of a new correctional facility; said funds to be a charge against current surplus, and if not sufficient, it will be raised from County taxes imposed in fiscal year 1984.

The motion was seconded by Rep. Nardi.

Rep. Russell spoke to his motion.

Rep. Spirou moved to further postpone action by the Delegation for one month after the new Delegation is sworn in.

The motion was seconded by Rep. Robert Wheeler.

Rep. Spirou spoke to his motion.

Rep. White spoke against the motion.

Rep. Brack moved the question. The motion was seconded by Rep. White, and the motion passed.

On the motion made by Rep. Spirou a roll call was requested.

Rep. Wight made a parliamentary inquiry, stating that a motion was already on the floor.

Chairman Pastor stated that a motion to postpone takes precedence. The Chair requested that the Clerk call the roll for the motion made by Rep. Spirou.

On a roll call vote there were 45 voting in the affirmative, 24 voting in the negative; the motion to postpone passed.

It was moved by Rep. Mason and seconded by Rep. Katsiaficas that the meeting adjourn. Meeting adjourned 9:10 p.m.

James B. Craig

HILLSBOROUGH COUNTY DELEGATION

Manchester Courthouse

November 17, 1982

MINUTES

Present: See attached roll calls. Also present were Commissioner Lobacki, Richard Roulx & Robert Curran. Excused: Representatives James Sullivan & Milton Meyers.

Chairman Pastor called the meeting to order at 7:45 p.m.

The Chair informed the Delegation that the first order of business was a request from the County Commissioners to convey approximately 375 sq. ft. of land to the State of New Hampshire. She also stated that the Executive Committee voted in favor of conveying the land.

Rep. Ahrens requested a quorum count.

Chairman Pastor instructed the Clerk to call the roll.

With 75 members in attendance the Chair declared a quorum present. (See attached roll call)

The Chair recognized Rep. Carswell for the purpose of a motion.

Rep. Carswell moved that the Hillsborough County Delegation in Convention authorize the Board of Commissioners to convey to the State of New Hampshire 375 square feet of County land located at the corner of Valley and Willow Street for the purpose of reconstruction.

The motion was seconded by Rep. Brack.

Rep. Carswell spoke to her motion.

Discussion.

Following the discussion the Chair called for a vote, and on a voice vote the motion passed unanimously.

The Chair then informed the Delegation of the second item of business, a supplemental appropriation to fund the wage and benefit package for union, non-union and supervisory personnel.

The Chair recognized Rep. Mason for the purpose of a motion.

Rep. Mason moved that the Hillsborough County Delegation in Convention appropriate the sum of \$518,500 to fund the wage negotiation and benefit package for all union and non-union County employees for F/Y 1983, and said funds to be charged against current surplus, and if not sufficient, it will be raised from County taxes imposed in F/Y 1984.

The motion was seconded by Rep. Robert Wheeler.

Chairman Pastor read to the Delegation a letter from the County Commissioners requesting the deletion of \$12,000 from the appropriation which would allow a one-time payment to be distributed to the non-union employees similar to that of the union employees.

It was moved by Rep. White to amend the motion made by Rep. Mason by deleting \$12,000 from the recommended \$518,500 appropriation reducing the total to \$506,500. The motion was seconded by Rep. Brack. Discussion.

The Chair called for a vote, and on a voice vote the motion passed.

The Chair opened the floor to discussion on the main motion offered by Rep. Mason and as amended.

The Chair informed the Delegation that Mr. Richard Roulx, County Business Manager and chief negotiator for the County, was present to answer any question from the Delegation members.

Questions were asked of Mr. Roulx by the following representatives: Reps. Ahrens, Vachon, B. P. Smith, Robert Wheeler, and James White. Rep. Spirou spoke in favor of the motion as amended.

Questions were also asked of Mr. Roulx by Representatives Watson, Sallada, B. P. Smith, Carswell and Mary Sullivan.

Following the discussion Rep. Roy moved the question and it was seconded by Rep. Craig. On a voice vote the motion passed.

The Chair restated the motion as amended. The Chair called for a vote, and on a voice vote the motion carried. A roll call was requested and sufficiently seconded.

The Chair declared that the motion had passed and a roll call was not necessary.

The Chair recognized Rep. Spirou for a parliamentary inquiry. Rep. Spirou asked that following a voice vote a roll call could be requested. The Chair ruled that the roll call request following a voice vote was proper procedure.

The Chair instructed the Clerk to call the roll. Following the roll call there were 54 voting in the affirmative, 21 voting in the negative; the motion carried. (see attached roll call)

The Chair recognized Rep. Spirou.

Rep. Spirou stated that having voted with the majority, he moved reconsideration. The motion was seconded by B. P. Smith. On a voice vote, the motion failed.

The Chair informed the members that this was their last Delegation meeting and thanked them for their cooperation over the past two years and wished the returning members the best with the session to come.

It was moved by Rep. White and seconded by Rep. Brack for the meeting to adjourn. The meeting adjourned 8:40 p.m.

Respectfully submitted,
Rep. James B. Craig
Clerk

HILLSBOROUGH COUNTY DELEGATION MEETING

Legislative Office Building, Room 210-211

December 1, 1982

MINUTES

Rep. James White called the Delegation to order at 5:45 p.m.

He explained to the Delegation members that the first item of business was to nominate a temporary chairman of the Delegation. Rep. White placed in nomination the name of Rep. Chris Spirou to be temporary chairman of the Hillsborough County Delegation.

It was moved by Rep. Craig and seconded by Rep. Knight that Rep. Spirou be elected as temporary chairman. On a voice vote, the motion passed unanimously.

Chairman Spirou explained to the Delegation members the tradition, purpose, and election procedures for officers of the Delegation and members of the Executive Committee.

Chairman Spirou suggested setting a date of Tuesday, December 7, 1982 as being the organizational day for the Hillsborough County Delegation. He stated that this will give sufficient time to the delegations from the cities and towns to nominate their representatives to the Executive Committee and respective Delegation officers.

It was moved by Rep. Craig and seconded by Rep. Baker that the Hillsborough County Delegation meet on Tuesday, December 7, 1982 at 7:30 p.m. in the Hillsborough County Courthouse for the purpose of organization. On a voice vote the motion passed unanimously.

It was moved by Rep. Craig and seconded by Rep. Baker that the meeting adjourn. Meeting adjourned 6:15 p.m.

HILLSBOROUGH COUNTY DELEGATION MEETING

Manchester Courthouse

December 7, 1982

MINUTES

Present: (See attached roll call) Also present were Mr. Richard Roulx and Commissioner-Elect R. Keefe.

Excused: Reps. Eben Bartlett & Alice Knight.

Rep. Chris Spirou called the meeting to order at 7:40 p.m. At that time he declared a quorum present.

Rep. Spirou read to the Delegation the reports of the three Delegation Districts and their nominations to the Executive Committee. From the City of Manchester the nomination for Chairman of the Delegation is Rep. Rita M. Brack; other nominations from Manchester include Representatives Burkush, Lawrence Cronin, Frank Reidy, James Sullivan and Thomas Hynes. From the Towns District, Rep. James Craig, Vice-Chairman; other nominations include Representatives Frederick Ahrens, Howard Mason, William Russell, B. P. Smith and Anna Van Loan. From the City of Nashua, Rep. Maurice J. Levesque, Clerk; other nominations from Nashua include Representatives Margaret McGlynn, Barbara Pressly, Nancy Ford and Roger Wallace.

It was moved by Rep. William Russell and seconded by Rep. Robert Wheeler for the Delegation to approve the slate as presented. On a voice vote, the motion passed unanimously.

It was moved by Rep. Mason and seconded by Rep. Russell that the Chairman, Vice-Chairman and Clerk of the Delegation also be elected as Chairman, Vice-Chairman and Clerk of the Executive Committee. On a voice vote, the motion passed unanimously.

Chairman Brack requested a roll call for the purpose of the attendance record.

It was moved by Rep. Spirou and sufficiently seconded that the meeting adjourn. Meeting adjourned 7:55 p.m.

HILLSBOROUGH COUNTY DELEGATION MEETING

Hillsborough County Courthouse

Manchester, NH

January 29, 1983

MINUTES

Present: See attached roll call on the budget. Also in attendance Commissioner Robert Keefe, Commissioner Edward Lobacki—Mr. Richard Roulx, Mr. Nelson MacAskill, John Bobula, and Paul Gagnon.

Chairman Brack opened the meeting at 7:35 p.m.

The chair informed the Delegation of the agenda for the meeting and stated that the items to be discussed and voted on are the F/Y 1984 County Budget, the use of F/Y 1984 General Revenue Sharing Funds and any other business that may be brought before the Delegation.

The chair informed the Delegation that before the floor is open to questions, comments, or motions, a presentation on the budget would be given, highlighting and detailing the F/Y 1984 Budget and the increases. The chair then called upon Paul Racioppi to give the presentation.

A quorum count was then requested and the chair instructed the Clerk to call the roll. The Clerk called the roll and with eighty-two (82) members responding, the chair declared a quorum present.

The chair again called upon Mr. Racioppi to give the presentation.

Referring to handouts distributed to each member, Mr. Racioppi gave a detailed explanation of the F/Y 1984 budget and the budget amendments voted on by the Executive Committee subsequent to the mailing of the budgets to the Delegation.

Following the presentation, the chair recognized Rep. William Russell for the purpose of a motion.

Rep. Russell moved that the Hillsborough County Delegation in Convention approve the Hillsborough County Budget for F/Y 1984 in the amount of \$20,441,013 and that \$11,300,513 be raised in County taxes. The motion was seconded by Rep. Craig. Discussion.

Rep. Lynde questioned the revenue estimates.

Rep. Mary Sullivan questioned the Sheriff's Departments' budget.

Rep. Ahrens questioned anticipated revenue.

Mr. Richard Roulx and Paul Racioppi responded to the questions.

Rep. Ahrens commented on the purchase of the new computer system and quoted from a letter from the Board of Commissioners concerning the same. Following his comments, Rep. Ahrens moved that the previous motion, as offered by Rep. Russell, be amended to reduce the expenditures by \$400,000 in the Capital Outlay item. The motion was seconded by Rep. B. P. Smith.

A long discussion followed with members of the Delegation asking questions of Mr. Roulx concerning the computer system. Mr. Roulx gave a detailed explanation of the study that had taken place over the last year, including the request for proposals process, type of systems being reviewed, and the process for bringing the new system on-line.

Those representatives asking questions or making comments on the motion are as follows: Rep. Sallada, Rep. Hynde, Rep. L. Smith, Rep. Wells, Rep. Knight, Rep. Wight, and Rep. Vachon.

Rep. Craig moved the question; it was sufficiently seconded and on a voice vote, the motion passed unanimously.

The chair restated the amendment as offered by Rep. Ahrens.

Rep. Wight and Rep. Eaton made parliamentary inquiries.

The chair called for a vote and a roll call was requested. The chair instructed the Clerk to call the roll. There were twenty-eight (28) voting in the affirmative and fifty-nine (59) voting in the negative; the amendment failed (See attached roll call). Rep. B. P. Smith requested that his vote be changed from No to Yes.

Chairman Brack restated the motion as originally offered by Rep. Russell. The chair also stated that the motion was open to further amendment and discussion. Rep. Craig moved the question and it was sufficiently seconded and on a voice vote the motion passed unanimously.

Chairman Brack then called for a vote on the motion as offered by Rep. Russell and seconded by Rep. Craig. A roll call was requested. The chair instructed the Clerk to call the roll.

With seventy-one (71) voting in the affirmative and thirteen (13) voting in the negative, the motion carried and the Hillsborough County F/Y 1984 Budget as recommended by the Executive Committee, was adopted (see attached roll call).

The chair then recognized Rep. Cronin for the purpose of a motion.

Rep. Cronin moved that the Hillsborough County Delegation in Convention authorize the Board of County Commissioners to accept General Revenue Sharing Funds for Fiscal Year 1984 in the amount of \$557,500 to be used to defray expenses of the County House of Correction, and to accept any additional Federal or other funds made available to the County, and such funds be expended in accordance with the provisions of the laws governing County expenditures.

The motion was seconded by Rep. Craig and on a voice vote the motion carried with one member voting in opposition.

Rep. Nute asked to be recorded as voting No.

Chairman Brack thanked the members of the Executive Committee for the diligent work and cooperation during the budget process.

Rep. Russell complimented Chairman Brack on her efforts as Chairman of the Executive Committee and Delegation.

Chairman Brack asked if any member of the delegation had any further business to bring before the Delegation. With no other business, the chair entertained a motion to adjourn.

It was moved by Rep. Wallace and seconded by Rep. J. Sullivan that the meeting adjourn. The meeting adjourned at 9:40 p.m.

I certify this to be a true and accurate
copy of the official minutes.

Maurice J. Levesque
Clerk

HILLSBOROUGH COUNTY COMMISSIONERS ANNUAL REPORT F/Y 1983

In accordance with the laws of the State of New Hampshire, the Hillsborough County Board of Commissioners herewith submit their annual report for fiscal year 1983.

Throughout the year, weekly meetings have been held at various County locations. The Board has also been busy with other study committee meetings. At least one member of the Board and many times 2 were represented at the many Executive and Delegation meetings.

The proposed sale of the Moore General Hospital to the Town of Goffstown, N.H. is still pending. The Town is conducting a feasibility study and we should know by March 1984 of their decision.

As of our last report, the County was still negotiating a new contract, we are happy those negotiations were successfully concluded by the acceptance of a new three (3) year contract terminating in June 1985.

Three important committees have been formed by the County Delegation and Board of Commissioners. The new administrative building committee has been formed to propose some long range plans to alleviate the crowded conditions of both Courthouses. The jail study committee has been reactivated. Our jail population is still quite high, and something must be done. We are still waiting for the results of the Communications study. The Board feels this is a vital service to our citizens and hope it continues.

Efforts are under way that will allow Hillsborough County to operate the new Job Training & Partnership Program which has replaced the old C.E.T.A. Program.

The Board along with our Business Manager spent several hours in explaining to Town and City representatives, just how County taxes are apportioned. The multitude of problems with the Manchester Courthouse roof should be eliminated by fall. The County Delegation voted funds to put on a complete new roof.

Another milestone that will be accomplished in F/Y 84, will be the upgrading of our data processing capability as well as bringing on line, our Welfare, County Attorney and Sheriff's Departments. The system should produce major cost effectiveness throughout those departments.

Last, but by no means less important is the telephone "Centrex" system adopted for all Manchester exchange telephones in the County. Substantial savings and better communications will result.

The Board at this time wishes to thank the members of the Hillsborough County Delegation and the Executive Committee and all of the County's dedicated department heads and employees for their assistance throughout the years.

Respectfully submitted,
Hillsborough County Commissioners
Robert F. Keefe, Chairman
Maurice L. Bouchard, Clerk
Edward J. Lobacki

COUNTY OF HILLSBOROUGH, NEW HAMPSHIRE

General Purpose Financial Statements as of June 30, 1983 Together with Auditors' Report

COUNTY OF HILLSBOROUGH, NEW HAMPSHIRE

INDEX

JUNE 30, 1983

Exhibit

Auditor's Opinion

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Board of County Commissioners
County of Hillsborough, New Hampshire

We have examined the combined financial statements, as indexed, of the County of Hillsborough, New Hampshire for the fiscal year ended June 30, 1983. Our examination was made in accordance with generally accepted auditing standards and accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. The combined financial statements of the County of Hillsborough, New Hampshire for the fiscal year ended June 30, 1982, were examined by other auditors whose opinion, dated September 24, 1982 on those combined statements was qualified because the County did not present a statement of changes in financial position for its enterprise fund for the fiscal year ended June 30, 1981.

In our opinion, the June 30, 1983 combined financial statements referred to above present fairly the financial position of the County of Hillsborough, New Hampshire at June 30, 1983 and the results of its operations and the changes in financial position of its proprietary fund type for the year then ended in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

JOHN J. HURLEY & CO., P.C.

October 6, 1983

EXHIBIT 1

COUNTY OF HILLSBOROUGH, NEW HAMPSHIRE COMBINED BALANCE SHEET — ALL FUND TYPES AND ACCOUNT GROUPS JUNE 30, 1983

	Governmental Fund Types					Proprietary Fund Type		Fiduciary Fund Type		Account Groups			Totals (Memorandum Only) June 30, 1983
	General	Special Revenue	Capital Projects	Enterprise	Agency	General		General Fixed Assets	Long-Term Debt	General			
ASSETS													
Cash	\$ 835,446	\$ -	\$ -	\$ 7,200	\$ 640,795	\$ -	\$ -	-	-	\$ 1,483,441			
Temporary Investments	1,727,060	-	-	-	-	-	-	-	-	1,727,060			
Accounts Receivable	116,598	-	-	449,837	-	-	-	-	-	566,435			
Due from Other Funds	422,425	-	-	-	32,095	-	-	-	-	454,520			
Due from Other Governments	136,285	-	-	-	-	-	-	-	-	136,285			
Inventory of Supplies, At Cost	-	-	-	49,996	-	-	-	-	-	49,996			
Property, Plant and Equipment (Net of Accumulated Depreciation)	-	-	-	4,867,600	-	-	5,214,437	-	-	10,082,037			
Amount to be Provided for Retirement of Long-Term Debt	-	-	-	-	-	-	-	-	650,000	650,000			
TOTAL ASSETS	\$ 3,237,814	\$ -	\$ -	\$ 5,374,633	\$ 672,890	\$ 5,214,437	\$ 650,000	\$ 650,000	\$ 650,000	\$15,149,774			

LIABILITIES AND FUND EQUITY

Liabilities:

Accounts Payable	\$ 1,582,454	\$ -	\$ -	\$ 63,134	\$ -	\$ -	\$ 1,645,588
Accrued Liabilities	967,421	-	-	226,436	-	-	1,193,857
Due to Other Funds	32,095	14,934	-	407,491	-	-	454,520
Due to Other Governments	-	-	-	-	28,651	-	28,651
Due to Specific Individuals	-	-	-	-	644,239	-	644,239
Bonds Payable	-	-	-	3,780,000	-	650,000	4,430,000
TOTAL LIABILITIES	2,581,970	14,934	-	4,477,061	672,890	650,000	8,396,855
Fund Equity:							
Contributed Capital: Outlay	-	-	-	542,953	-	-	542,953
Investment in General Fixed Assets	-	-	-	-	-	5,214,437	5,214,437
Retained Earnings	-	-	-	354,619	-	-	354,619
Fund Balance:							
Reserved:							
Reserved for Encumbrances	215,073	-	-	-	-	-	215,073
Unreserved:							
Designated for Specific							
Appropriations	5,774	-	-	-	-	-	5,774
Undesignated	434,997	(14,934)	-	-	-	-	420,063
TOTAL FUND EQUITY	655,844	(14,934)	-	897,572	-	5,214,437	6,752,919
TOTAL LIABILITIES AND FUND EQUITY	\$ 3,237,814	\$ -	\$ -	\$ 5,374,633	\$ 672,890	\$ 650,000	\$15,149,774

The accompanying notes are an integral part of this balance sheet.

EXHIBIT 2

COUNTY OF HILLSBOROUGH, NEW HAMPSHIRE COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE FISCAL YEAR ENDED JUNE 30, 1983

		Governmental Fund Types		Capital Projects	Totals (Memorandum Only) June 30, 1983
	General	Special Revenue			
REVENUES:					
Taxes	\$ 9,834,453	\$ -	\$ -	-	\$ 9,834,453
Fines and Fees	414,322	-	-	-	414,322
Charges for Services	646,908	-	-	-	646,908
Intergovernmental	574,419	66,423	-	-	640,842
Miscellaneous	432,896	-	-	-	432,896
TOTAL REVENUES	<u>11,902,998</u>	<u>66,423</u>	<u>-</u>	<u>-</u>	<u>11,969,421</u>
EXPENDITURES;					
Current					
General Government	2,943,698	-	-	-	2,943,698
Public Safety	2,878,199	42,950	-	-	2,921,149
Health and Welfare	6,432,573	38,407	-	-	6,470,980
Education	37,642	-	-	-	37,642
Capital Outlay	75,500	-	-	-	75,500
Debt Service:					

Interest	76,827	-	-	76,827
Principal	155,000	-	-	155,000
TOTAL EXPENDITURES	<u>12,599,439</u>	<u>81,357</u>	<u>-</u>	<u>12,680,796</u>
Excess (Deficiency) of Revenues Over Expenditures	(696,441)	(14,934)	-	(711,375)
OTHER FINANCING SOURCES (USES):				
Operating Transfers In	98,862	-	-	98,862
Operating Transfers (Out)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>98,862</u>	<u>-</u>	<u>-</u>	<u>98,862</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses	(597,579)	(14,934)	-	(612,513)
Fund Balance — Beginning of Year	930,540	-	-	930,540
Reclassifications and Restatements	322,883	-	-	322,883
Fund Balance — Beginning of Year as Restated	<u>1,253,423</u>	<u>-</u>	<u>-</u>	<u>1,253,423</u>
Fund Balance — End of Year	<u>\$ 655,844</u>	<u>\$ (14,934)</u>	<u>\$ -</u>	<u>\$ 640,910</u>

The accompanying notes are an integral part of these statements.

EXHIBIT 3

COUNTY OF HILLSBOROUGH, NEW HAMPSHIRE

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET AND ACTUAL — GENERAL AND SPECIAL REVENUE FUND TYPES FOR THE FISCAL YEAR ENDED JUNE 30, 1983

	General Fund		Special Revenue Funds				Totals (Memorandum Only)			
	Budget	Actual	Actual Over/(Under) Budget	Budget	Actual	Actual Over/(Under) Budget	Budget	Actual	Actual Over/(Under) Budget	
REVENUES:										
Taxes	\$10,340,953	\$ 9,834,453	\$ (506,500)	\$ -	\$ -	\$ -	\$10,340,953	\$ 9,834,453	\$ (506,500)	
Fines and Fees	466,500	414,322	(52,178)	-	-	-	466,500	414,322	(52,178)	
Charges for Services	450,000	646,908	196,908	-	-	-	450,000	646,908	196,908	
Intergovernmental	581,000	574,419	(6,581)	162,856	66,423	(96,433)	743,856	640,842	(103,014)	
Miscellaneous	395,100	432,896	37,796	-	-	-	395,100	432,896	37,796	
TOTAL REVENUES	12,233,553	11,902,998	(330,555)	162,856	66,423	(96,433)	12,396,409	11,969,421	(426,988)	
EXPENDITURES:										
Current:										
General Government	3,025,066	2,943,698	(81,368)	7,478	-	(7,478)	3,032,544	2,943,698	(88,846)	
Public Safety	3,025,563	2,878,199	(147,364)	72,930	42,950	(29,980)	3,098,493	2,921,149	(177,344)	
Health and Welfare	6,134,180	6,432,573	298,393	82,448	38,407	(44,041)	6,216,628	6,470,980	254,352	
Education	41,042	37,642	(3,400)	-	-	-	41,042	37,642	(3,400)	
Capital Outlay	238,057	75,500	(162,557)	-	-	-	238,057	75,500	(162,557)	
Debt Service:										
Interest	76,895	76,827	(68)	-	-	-	76,895	76,827	(68)	
Principal	155,000	155,000	-	-	-	-	155,000	155,000	-	

[illegible]

The accompanying notes are an integral part of these statements.

EXHIBIT 4

**COUNTY OF HILLSBOROUGH, NEW HAMPSHIRE
STATEMENT OF REVENUES, EXPENSES AND CHANGES
IN RETAINED EARNINGS
PROPRIETARY FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 1983**

**Enterprise
Hillsborough County
Nursing Home
June 30, 1983**

Operating Revenues:

Charges for Services	\$ 5,779,368
Miscellaneous	12,239
Total Operating Revenues	<u>5,791,607</u>

Operating Expenses:

Personal Services	3,645,428
Contractual Services	34,496
Supplies and Office Expenses	128,185
Heat, Light and Power	230,371
Depreciation	289,133
Payroll and Other Taxes	308,043
Food and Medicine	511,532
Maintenance and Repairs	44,346
Employee Benefits	591,767
Bad Debts	12,325
Telephone	20,999
Travel and Vehicle	9,710
Total Operating Expenses	<u>5,826,335</u>

Operating Income (Loss)	(34,728)
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Non-Operating Expense

Interest	<u>186,480</u>
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Income (Loss) Before Operating Transfers	(221,208)
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Other Financing Sources (Uses):

Operating Transfers In (Out)	<u>(98,862)</u>
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Net Income (Loss)	<u>(320,070)</u>
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Retained Earnings - Beginning of Year	665,356
Restatements	<u>9,333</u>
Retained Earnings - Beginning of Year Restated	<u>674,689</u>
Retained Earnings - End of Year	<u><u>\$ 354,619</u></u>

The accompanying notes are an integral part of these statements.

EXHIBIT 5

**COUNTY OF HILLSBOROUGH, NEW HAMPSHIRE
STATEMENT OF CHANGES IN FINANCIAL POSITION
PROPRIETARY FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 1983**

**Enterprise
Hillsborough County
Nursing Home
June 30, 1983**

Sources of Working Capital

From Operations:	
Net Income (Loss)	\$ (311,126)
Add Depreciation - Item Not Requiring Working Capital	<u>289,133</u>
Working Capital Provided from Operations	<u>(21,993)</u>
Reclassification of Bonds Payable to Nursing Home	4,200,000
Restatement of Retained Earnings	<u>9,333</u>
Total Sources of Working Capital	<u><u>4,187,340</u></u>

Uses of Working Capital

Acquisition of Property, Plant and Equipment	110,545
Reclassification of Property, Plant and Equipment to Nursing Home	266,752
Decrease in County Contributions	3,905,745
Retirement of Bonds	<u>420,000</u>
Total Uses in Working Capital	<u><u>4,703,042</u></u>

NET INCREASE (DECREASE) IN WORKING CAPITAL	<u><u>\$ (515,702)</u></u>
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Increase (Decrease) in Current Assets

Accounts Receivable	\$ 23,220
Inventory of Supplies	<u>(15,282)</u>
Net Increase (Decrease) in Current Assets	<u><u>7,938</u></u>

Increase (Decrease) in Current Liabilities

Accounts Payable	21,813
Accrued Liabilities	103,280
Due to Other Funds	<u>398,547</u>

Net Increase (Decrease) in**Current Liabilities**523,640**NET INCREASE (DECREASE) IN****WORKING CAPITAL**\$ (515,702)

The accompanying notes are an integral part of these statements.

COUNTY OF HILLSBOROUGH, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1983

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the County of Hillsborough, New Hampshire, conform to generally accepted accounting principles as applicable to governmental units.

The following is a summary of the more significant policies:

A. Basis of Presentation

The accounts of the County are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equities, revenues, and expenditures, or expenses as appropriate. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the County:

GOVERNMENTAL FUNDS

General Fund - The General Fund is the general operating fund of the County. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative actions.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by special assessments or enterprise operations.

PROPRIETARY FUNDS

Enterprise Fund - The Enterprise Fund (Hillsborough County Nursing Home) is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises — where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the

governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

FIDUCIARY FUNDS

Agency Funds — Agency Funds are used to account for assets held by the County as an agent for individuals, private organizations, other governments and/or other funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

ACCOUNT GROUPS

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental funds are accounted for on a spending or “financial flow” measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of “available spendable resources”. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of “available spendable resources” during a period.

General Fixed Assets Account Group - Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. Assets purchased are recorded as expenditures in the governmental funds and capitalized at cost in the General Fixed Assets Account Group. No depreciation has been provided on general fixed assets.

General Long-Term Debt Account Group - Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in the governmental funds.

The two account groups are not “funds”. They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by non-current liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the General Long-Term Debt Account Group.

The proprietary funds are accounted for on a cost of services or “capital maintenance” measurement focus. This means that all assets and all liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets. Their reported fund equity (net total assets)

is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total assets.

B. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) accumulated unpaid vacation, sick pay, and other employee amounts which are not accrued; and (2) principal and interest on general long-term debt which is recognized when due.

All proprietary funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred.

C. Budgets and Budgetary Accounting

The County observes the following procedures in establishing the budgetary data reflected in the financial statements:

1. The County commissioners shall deliver or mail to each member of the County convention, the chairman of the board of selectmen in each town and the mayor of each city within the county and to the secretary of state prior to the fifteenth day of August a statement of the condition of the county treasury depicting expenditures and income on the preceding June thirtieth.
2. Not later than March 31 of each year, each department head shall mail or deliver to the county commissioners their itemized recommendations of the sums necessary to operate their department for the next year.
3. The county commissioners shall mail or deliver to the executive committee of the county convention and each other member of the county convention and to the chairman of the board of selectmen in each town and the mayor of each city within the county and to the secretary of state prior to May 10 annually, their itemized recommendations of the sums necessary to be raised by the county for the year next ensuing. They shall state in detail the objects for which the money is required and the sources of revenue to fund such recommendations. They shall also provide a statement of actual income and expenditures for at least 9 months of the preceding fiscal year. The county commissioners shall

conduct a public hearing on such itemized recommendations prior to said May 10 submission date.

4. The county convention shall not vote appropriations for the ensuing budget period until 28 days have elapsed from the mailing of the recommendations specified in 3. All moneys to be appropriated by the county must be stipulated in the budget on a "gross" basis, showing revenues from all sources, including gifts, grants, bequests and bond issues, as off-setting revenues to appropriations affected. The executive committee shall conduct at least one public hearing on the budget recommendations submitted by the commissioners and said executive committee shall also conduct at least one public hearing on the budget in the form in which it is to be submitted to the county convention.
5. Any request to transfer funds must be made in writing by a department head to the county commissioners who, if they approve same, shall report in writing their recommendation to the executive committee. The executive committee by majority vote may approve such transfer of funds in whole or in part.
6. The county convention shall adopt its annual budget not later than September first. If the county convention fails to adopt its annual budget by June 30 then said convention is authorized to enact a continuing operating resolution which authorized the county officials to make expenditures at the same level as the previous year's authorized operating budget, exclusive of capital items. If the county convention does not adopt its annual budget by September first, the budget as proposed by the county commissioners shall take effect.
7. Upon written recommendation of the county commissioners and upon mailing or delivering such recommendations to the persons specified in 3, the county delegation may vote a supplemental appropriation after the adoption of the annual county budget. The funding for such supplemental appropriation shall be made, after a public hearing, held for the purpose, by the executive committee and with the approval of the county convention, by the following methods, singularly or in combination as determined by the county convention:
 - (a) from available current curplus;
 - (b) by raising the amount from county taxes to be imposed in the next fiscal year;
 - (c) from such other funds that are made available to the county.
8. The final form of the annual county budget and the final form of all supplemental county appropriations shall be filed with the secretary of state, the county treasurer, the chairman of the board of selectmen in each town or the mayor of each city within the county and the commissioner of revenue administration not later than 30 days after the adoption of the annual budget or supplemental appropriation and shall be signed by the chairman and clerk of the county convention.

9. Formal budgetary integration is employed as a management control device during the year for the General Fund, Special Revenue Funds and Enterprise Fund.
10. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgets for Enterprise Fund are adopted on a basis which is not consistent with GAAP. The budget for the Enterprise Fund is prepared on a spending measurement focus using the modified accrual basis of accounting while the Enterprise Fund is reported on a cost of services measurement focus using accrual basis of accounting.

D. Inventories

Inventories are priced at lower of cost or market on the first-in, first-out basis. Inventories are recognized only by the Enterprise Fund (Hillsborough County Nursing Home). Inventories consist of supplies.

E. Vacation and Sick Pay

The County and Nursing Home do not accrue vacation or sick pay since employees may not accumulate these amounts past the end of the fiscal year.

F. Interfund Receivables

Interfund loans receivable (reported in the "due from" asset accounts) are considered available spendable resources.

G. Fund Balance Reserved for Encumbrances

Encumbrances reserved from fund balance of the general fund are carried forward to the subsequent fiscal year. Encumbrances outstanding at year end are reported as reservations of fund balance since they **do not** yet constitute expenditures or liabilities. The fund balance reserved for encumbrances at June 30, 1983 amounted to \$215,073.

H. Fund Balance Designated for Specific Appropriations

Designations of fund balance of the general fund are carried forward to the subsequent fiscal year. Designated for specific appropriations at June 30, 1983 of \$5,774 represents federal revenue sharing funds to be received that have not yet been appropriated.

I. Total Columns (Memorandum Only) on Combined Statements

Total columns on the Combined Statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a con-

solidation. Interfund eliminations have not been made in the aggregation of this data.

2. PENSION FUND

The County provides for pension benefits to substantially all employees through a contributory retirement system under New Hampshire law. The law prescribes the formula for computing retirement allowances and presently does not permit advance funding of pension liabilities. Retirement allowances are paid by County funding and employee contributions, based on age and date of entry. Employee contributions constitute an annuity savings fund from which a portion of the retirement allowances are paid. Pension expense for the fiscal year ending June 30, 1983 totaled \$158,312 determined on an actuarial basis. Hillsborough County's portion of the unfunded accrued liability, the excess of vested benefits over plan assets at the actuarial valuation date, is not available for inclusion in this report. Such amount, however, does not represent a current demand upon the plan's resources as such vested benefits in the long-term course of the plan operation are anticipated to be disbursed over future years as retirement benefits to members. The value of vested benefits of the employees has not been determined.

3. LONG-TERM DEBT

The following is a summary of bond transactions of the County for the fiscal year ended June 30, 1983:

	General Obligation Bonds
Bonds Payable at June 30, 1982	\$ 5,005,000
New Bonds Issued	-
Bonds Retired	575,000
Bonds Payable at June 30, 1983	<u>\$ 4,430,000</u>

Bonds payable at June 30, 1983 are comprised of the following individual issues:

General Obligation Bonds:

4.8% Nursing Home Bonds dated October 1, 1976 and Issued December 7, 1976, with \$420,000 payable each year for 15 years. Interest is payable April 1 and October 1	\$3,780,000
4.3% Courthouse Bonds, issued September 1, 1968, with \$85,000 payable each year for 20 years. Interest is payable March 1 and September 1	510,000
7.375% House of Correction Bonds dated May 1, 1980, with \$70,000 payable each year for 5 years.	

Interest is payable May 1 and November 1	140,000
Total Bonds Payable	<u>\$4,430,000</u>

The debt service requirements of the County's outstanding bonds at June 30, 1983 are as follows:

Year	Principal	Interest	Total
June 30, 1984	\$ 575,000	\$ 201,787	\$ 776,787
June 30, 1985	575,000	172,810	747,810
June 30, 1986	505,000	143,833	648,833
June 30, 1987	505,000	120,017	625,017
June 30, 1988	505,000	96,203	601,203
Subtotal	2,665,000	734,650	3,399,650
June 30, 1989-1992	1,765,000	153,127	1,918,127
Total	<u>\$4,430,000</u>	<u>\$ 887,777</u>	<u>\$5,317,777</u>

Interest expense for the year on the above bonds was \$230,765.

4. CHANGES IN GENERAL FIXED ASSETS

	Balance June 30, 1982	Additions	Retire- ments	Balance June 30, 1983
Buildings and Improvements	\$4,187,151	\$ 1,938	\$ 22,406	\$4,166,683
Land Improvements	585,714	-	505,116	80,598
Furniture and Equipment	736,058	152,573	9,405	879,226
Vehicles	77,055	10,875	-	87,930
Total	<u>\$5,585,978</u>	<u>\$ 165,386</u>	<u>\$ 536,927</u>	<u>\$5,214,437</u>

Property, Plant and Equipment

Enterprise Fund

Property, plant and equipment owned by the Enterprise Fund (Hillsborough County Nursing Home) is stated at cost. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Buildings	40 Years
Sewage Plant	5-23 Years
Building Improvements	10-40 Years
Land Improvements	10-30 Years
Furniture and Equipment	3-20 Years
Vehicles	4 Years

The following is a summary of enterprise fund property, plant and equipment:

	Cost	Accumulated Depreciation	Net Depreciated Value
Buildings	\$2,328,107	\$ 378,317	\$1,949,790
Sewage Plant	32,900	7,153	25,747
Building Improvements	2,978,244	835,034	2,143,210
Land Improvements	507,094	209,222	297,872
Furniture and Equipment	905,012	459,493	445,519
Vehicles	52,768	47,306	5,462
Totals	<u>\$6,804,125</u>	<u>\$1,936,525</u>	<u>\$4,867,600</u>

5. INDIVIDUAL FUND INTERFUND RECEIVABLES AND PAYABLES

The balances at June 30, 1983 were:

Fund	Interfund Receivable	Interfund Payable
General Fund	\$ 422,425	\$ 32,095
Special Revenue Fund	-	14,934
Enterprise Fund:		
Hillsborough County Nursing Home	-	407,491
Agency Funds	32,095	-
Totals	<u>\$ 454,520</u>	<u>\$ 454,520</u>

6. RECLASSIFICATIONS AND RESTATEMENTS

Proprietary Fund

Retained Earnings, July 1, 1982	\$ 665,356
Add: 1976 leased equipment subsequently capitalized	59,733
Deduct: Interest accrued on nursing home bonds that were reclassified from the general long-term debt account group	(50,400)
Retained Earnings Restated, July 1, 1982	<u>\$ 674,689</u>

Operating expenses in fiscal year June 30, 1982 would have increased by \$50,400 and the net income would have decreased by \$50,400.

The nursing home bonds payable in the amount of \$4,200,000 were reclassified from the general long term debt account group to the proprietary fund. The County contributions were decreased by this amount.

Property, plant and equipment amounting to \$412,896 or \$266,752 net of accumulated depreciation was reclassified from the general fixed asset account group to the proprietary fund. The county contributions were increased in the amount of \$266,752.

General Fund

Fund Balance, July 1, 1982	\$ 930,540
Add: Encumbrances previously expensed June 30, 1982	677,618
Deduct: Additional accounts payable	
June 30, 1982 for Welfare expenditures	(354,735)
Fund Balance Restated, July 1, 1982	<u>\$1,253,423</u>

General fund expenditures for the fiscal year June 30, 1982 would have decreased \$322,883 and excess of revenues and other sources over expenditures and other uses would have increased \$322,883.

7. FACILITIES ESCROW ACCOUNT - SUPERIOR AND PROBATE COURT

N.H. RSA 490:26-c established an escrow account for each superior and probate court in the State. The account is funded by \$3.00 from each \$5.00 entry fee collected by the Court and is administered by the State. The funds are to be used for improvement of court facilities and the improvements must be approved by the County Convention, the court, and by the N.H. Court Accreditation Commission.

The amount held by the State of New Hampshire at June 30, 1983 for the Hillsborough Superior and Probate Court was \$29,747 and \$7,946, respectively.

8. LITIGATION

In a letter from the Hillsborough County Attorney's office dated March 21, 1984, the following was stated:

"Hillsborough County is the defendant in numerous lawsuits filed during the course of the past five years. All of the prisoner lawsuits are, in my opinion, without merit and none of them are significant enough to justify a footnote to the county's audit.

All of the other lawsuits are adequately covered by insurance such that there is no chance that the county treasury will be held liable for any sum of money not already accounted for.

The county commissioners are the petitioners in a declaratory judgment action I filed last spring captioned **Robert Keefe, et. als. v. Edgar J. Helms, Jr. et. als.** (#E-83-232). In this petition, Hillsborough County questions the legality of the state's assessment of "medical surcharges" by the Division of Welfare for every OAA and APTD case chargeable by the state to Hillsborough County for the period from January 1, 1980 through June 30, 1983. This money has been

placed into escrow by the business office and has, for accounting purposes, already been characterized as expended. In my opinion there is a better than fifty-fifty chance that this litigation will be resolved in the county's favor. The existence of this "medical surcharge" escrow account (now over a million dollars) should be documented in the auditor's final report along with a notation to the effect that it may be returned to Hillsborough County if Hillsborough County is successful in the declaratory judgment action captioned **Robert Keefe, et. als. v. Edgar J. Helms, Jr. et. al.** now pending in the Hillsborough County Superior Court. I do not expect a prompt resolution of this litigation."

THE HILLSBOROUGH COUNTY NURSING HOME ANNUAL REPORT OF THE ADMINISRATOR

To The Honorable Board of Hillsborough County Commissioners

Gentlemen:

The patient statistics for the Hillsborough County Nursing Home for the year ending June 30, 1983 in comparison with the same figures for fiscal 1982 are as follows:

	Year Ending 6/30/82	Year Ending 6/30/83
Patients Admitted	61	81
Patients Expired	48	53
Patients Transferred	12	28
Medicaid Days	108,288	107,590
Self Paid Days	365	628
County/City Days	—	473
Total Patient Days	108,653	108,691
Average Daily Occupancy	99.23%	99.26%

The Home continues to operate at a near capacity level and with a constant waiting list for admission. Worthy of explanation is the more than twofold increase in the number of residents who were transferred. A number of these were people who were hospitalized for 14 days or longer and thus were considered as having been transferred (discharged) to the hospital. However, the majority by far were those who for one reason or another were deemed by the State Department of Health and Welfare, Office of Medical Services, to be no longer in need of our level of Intermediate Nursing Care. Our Social Service personnel work extremely hard to find suitable accommodations for them. Placements have been made in shared group homes, in their own apartments if feasible, and at home with their families when this is possible.

We have noticed a definite, steady increase in the degree of care needed by our new admissions over the past year. We are taking patients who are more debilitated, and who suffer from an increased number of medical conditions. Their greater degree of inability/disability requires more nursing care time. It now seems as though whenever one of our residents is discharged or expires, the next person to be admitted is in need of much more care.

During the 1982/83 academic year, the Hillsborough County Commissioners entered into an agreement with the Department of Nursing of the New Hampshire Vocational Technical College in Manchester. Students enrolled in their LPN program took their clinical training in geriatric nursing here at the County Home. It proved to be a mutually beneficial experience, so much so that we renewed the agreement for the 83/84 school year.

The figures at the beginning of this report represent only patient-related statistics for the year. There are some other numbers which will give you some idea of just how much goes into making up the 24 hour a day, all year round operation of your County Home. For example:

Our kitchen served 404,063 patient and cafeteria meals.

Our total food bill was \$316,048.

Our laundry processed about a million pounds of laundry.

Our boilers burned over \$90,000 worth of oil.

We used \$16,000 worth of gas for cooking and laundry.

Our total expenditures for the year were \$5,869,067.

Our total payroll expenses for the year were \$3,615,839.

Our payroll falls within normal range, being close to $\frac{2}{3}$ of the total expenses. Nursing homes, hospitals and other medical care facilities tend to be labor intensive. While our salary expense was up over the previous year, the total of all of our other expenses actually decreased by 3.8 per cent from fiscal 1982. Many fixed and variable factors contributed to this decrease over last year's total.

The past year saw the retirement of two of our best known and loved associates. Doctor Albert Snay, our jovial Medical Director has been associated with the County at the Moore General Hospital and the County for several decades. He will be missed by all who have known and worked with him. Mrs. Lillian Dagenais, R.N. retired after having been on our staff for many years. Mrs. Dagenais was our super capable Assistant Director of Nursing Service at the time of her retirement. May they both enjoy their retirement years to the very fullest.

And to close this report, our annual bouquet of thanks goes out again to the Moore Associates and the Hillsborough County Nursing Home Guild for their good works on behalf of our grateful residents. Keep up the good work, ladies. We appreciate all that you do for the Home.

Respectfully submitted,
Robert G. Curran
Administrator

1982-83 REPORT OF THE HILLSBOROUGH COUNTY COOPERATIVE EXTENSION SERVICE

To: The Honorable Board of Hillsborough County Commissioners

Gentlemen:

The report of the Hillsborough County Cooperative Extension Service is only briefly described below for your use in the Annual Report. I can only highlight the program results, audiences and impact because of limited space.

The staff of thirteen professionals and ten para-professionals serve the people of Hillsborough County in programs relating to forestry, home economics, agriculture, 4-H youth and low-income nutrition. The four year plan of work which we have just initiated will serve all the people of the county in all of the above areas. We also work cooperatively with many other agencies and periodically evaluate programs so that duplication is minimized or non-existent. Some of our major accomplishments during the past twelve months are as follows:

Agriculture

Agriculture is an 18 million dollar business in Hillsborough County with over 300 farms. It is an urban county with the highest population. There has been an increase in small and part-time farmers.

The Agricultural Agents provide education programs and services in marketing, pest control, farm management, etc. to commercial farmers, nurserymen, garden centers, and homeowners.

Over 200,000 people read the weekly news articles and garden columns prepared by the Agricultural Agents and released to all the daily and weekly papers in the County. The Manchester Union Leader, the Nashua Broadcaster and the Milford Cabinet carry these on a regular basis and the others do it occasionally. The articles are aimed at homeowners and home gardeners.

The total Extension Staff prepares a daily radio program airing on WGIR which reaches 5,000 or more people. Monthly newsletters are prepared by all agents. The Agricultural Agents newsletter is sent to 900 commercial and part-time farmers.

Over 500 homeowners and home gardeners attended meetings or workshops held by the Agricultural staff last year.

During the spring, summer and fall, approximately 200 phone calls a week are received and questions answered by the Agricultural Agents.

Forestry

Hillsborough County Forestry programs have undergone several changes in the past few years. Rapid development and land fragmentation has seen many large woodlots broken into smaller pieces varying in size from five acres and up. This generally has made management of these parcels much more difficult. It means working with many more people with a wider variety of interests, in trying to get meaningful management accomplished on the land.

The increase in numbers of people owning land and federal cutbacks that have reduced personnel are resulting in further program changes. More group meetings directed at the smaller landowners with similar interests are taking place.

The recovery in the national economy, and in particular in housing, has seen a great increase in lumber demand. Markets that were depressed a year ago are now very active and markets for firewood also continue strong.

The traditional education programs through the County Forester remain with additional emphasis being placed on firewood production, wildlife and recreation.

The Extension Forestry programs also work closely with other public and private organizations, as well as private foresters, to promote and administer sound forestry programs throughout the County.

The following is a brief statistical breakdown of Forestry accomplishments:

Owners Assisted:	358
Forest Land Involved:	15,086 acres
Management Plans Prepared:	86 — 5,588 acres
Products Harvested under Foresters Supervision:	1,022,000 board feet — 2,069 cord firewood
Improvement Practices —	
Tree Planting	73 owners — 38 acres
Thinning & Pruning	291

4-H Clubs

The 4-H program serves all youth 8-18 years of age in the urban, suburban and rural communities of Hillsborough County. The major emphasis is on the local or county-wide 4-H Clubs but other short term special programs are available to schools and other agencies. The full time staff of professionals now number 5.5 and serve from three locations — Milford, Manchester and Pine Island. Four-H membership is on the increase in most areas and special emphasis in the next four years will be on securing and training adult volunteer leaders to serve the membership needs of all communities. Program areas which have been targeted for top priority are: Membership, Leadership, Agriculture, Plant Science, Clothing, Food and Nutrition, Natural Resources and 4-H Camping.

Volunteer leaders are the force behind a successful 4-H Club program. The 400 plus 4-H leaders are to be congratulated for their dedication to youth. The

Professional staff is always available to help parents and youth become involved in the 4-H program.

Home Economics

Hillsborough County Extension Home Economists serve a population of over 276,000 with 2.3 agents working county-wide to meet the increasing demand for assistance. Home Economists have responded to 1,000 or more office visits and telephone questions from men and women. Assistance in solving problems was requested in all phases of Home Economics as well as other areas. A Home Economics newsletter is published eleven times a year and sent to a mailing list of 1,093 persons. Over 4,000 families received home economics information through 75 radio spots. During 1982-83, special emphasis was placed on programming to help families adjust to changing economy.

- 481 homemakers participated in human development programs
- 250 homemakers increased their understanding of aging; 70 homemakers developed skill in helping their aging parents
- 100 homemakers developed skills in making employment decisions and conducting a job search
- 54 families improved communication skills
- 35 families received a monthly newsletter on infant development
- 42 families with first-born infants were assisted by 9 trained volunteers
- 180 individuals participated in family resource management programs
- 58 young adults became aware of budgeting practices
- 21 mid-life couples developed retirement plans
- 21 agencies are working cooperatively with Extension Home Economics
- 383 families were assisted in Home Environment programs which included home management, interior design and energy conservation methods
- 474 homemakers participated in an international program with emphasis on the Netherlands
- 273 homemakers were assisted in Clothing & Textiles programs
- 18 homemakers and home economics teachers subscribed to a clothing construction newsletter
- 558 individuals participated in Nutrition Programs to decrease the amount of sodium in the diet
- 308 people attended Nutrition Programs to improve their diets through decreasing the fat content of the diet and following the U.S. Dietary Goals
- 206 people attended programs to save money buying foods
- 286 people participated in programs on Nutrition concerns in aging
- 361 families improved their diets and food handling and buying practices by enrollment in the Expanded Food & Nutrition Education Program
- 764 youth participated in a series of Food & Nutrition classes in the EFNEP program

The Extension staff serve the people by providing information through personal visits, group meetings, and printed materials. All Extension programs

are approved and directed by the County Extension Service Council which includes twelve lay people elected by program participants plus one member from the County Delegation.

Extension Service offices are located at the following locations —

Chappell Professional Center, Milford, 673-2510

Collins Community Center, Nashua, 882-0779

Hillsborough County Court House, Manchester, 627-5635

Pine Island 4-H Outdoor Education Center, Goffs Falls, 627-5637

ANNUAL REPORT — SHERIFF'S DEPARTMENT F/Y 1983

I have the pleasure to report substantial progress in the Sheriff Department in this, my third annual report. And as everyone knows, progress is team effort; so I take this opportunity to acknowledge and express my thanks to a professional team which today forms the Hillsborough County Sheriff Department.

In F/Y 1982 I reported on the first professional organization of this Department in its history. Today with some refinements, that system is in effect and functioning with great success. The organizational concept is based upon four distinct divisions, each with a specific and comprehensive mission.

I. CIVIL DIVISION

This group is responsible for the service of between 19,000-22,000 civil writs a year, which is an inseparable part of our judicial system.

In addition, this Division handles approximately 1,200 writs of execution, and an ever-increasing number of cases requiring special treatment such as writs of possession and child custody orders.

II. CRIMINAL DIVISION

This group is responsible for all criminal process directed to the Sheriff. Such process consists of arrest warrants (domestic, misdemeanor, felony) and fugitive tracking. The Criminal Division will also respond to any city or town in Hillsborough County which may request assistance.

III. COURT SECURITY DIVISION

This group consists of the bailiffs and performs all of the customary duties and responsibilities connected with the security and decorum of the Superior Court.

IV. ADMINISTRATIVE DIVISION

This division is the administrative support group for the three operational divisions and performs the return, billing, posting and clerical tasks required to maintain a high degree of control and accountability.

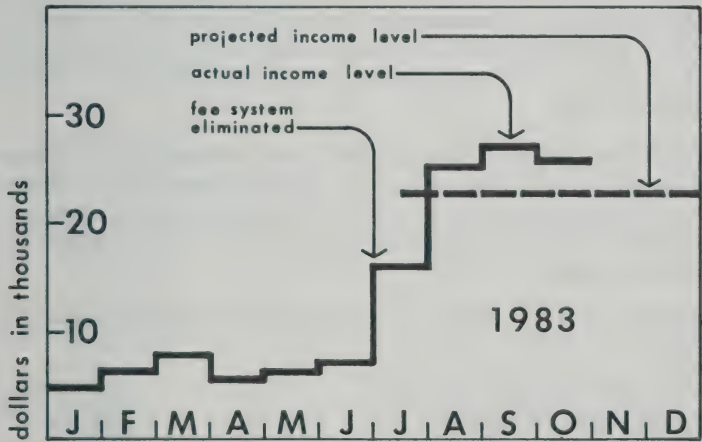
It is significant that during the budget process of F/Y 1983, the County conducted an independent management survey of several departments, of which the Sheriff Department was one. It is with some pride that I am able to report that the consultants acknowledged the new organizational structure of the Department, and recommended that it be adopted into the financial structure of the budget. Professionalism is now a mandated component of the Sheriff Department.

For some years this Department, as have others, operated on the basis of the so called "fee system", under which the deputy performing civil process personally was compensated by the statutory fees and mileage charges rather than by salary. With the introduction of professional standards as a state requirement under Police Standards and Training Council, and an ever increasing volume of process, the fee system was shown to be no longer cost effective.

From the recognition of the “fee system” as a flaw and liability three years ago, it took constant work and effort at a variety of forums to defeat opposition ranging from the uninformed to the knowledgeable but special interests. F/Y 1983 is at last made memorable by the statutory elimination of the “fee system”. It would be difficult to recount the number of appearances, hearings, arguments, letters, meetings and speeches that were necessary to convince every interested party of the wisdom of my proposal. I have personally testified before legislative committees in Concord in favor of passage of my bill whose very sponsorship sprung several leaks before sound leadership brought us safely to port. And quite remarkably, the law which I drafted for passage, remained unchanged along its complicated journey through both the county budget process and also in the state legislature. So I take this opportunity to thank all who assisted in preserving the law to eliminate the “fee system” in its original form and who helped defend it against a variety of attempts to subvert its true purpose.

As part of the proposal to eliminate the fee system, certain projections were necessary to determine its fiscal impact. It was known that if the fee system were eliminated, certain expenses will be incurred. But at the same time all of these expenses would be offset by a substantially increased level of income to the County.

The following graph illustrates the relationship between the figures projected and the level of income actually experienced:



Therefore, all objectives have been met. The start up costs of new cars and deputies have been offset by the increased income, and through improved techniques and productivity, service efficiency has been greatly enhanced.

During the F/Y 1983 budget process, it became evident that the Communications Center, presently operated on a contract basis by Goffstown, will require new equipment. The operation of law enforcement communications is traditionally and properly the function of the County Sheriff.

In Hillsborough County, this function is contracted out because twelve years ago no appropriate department of the County was willing to perform this important task. In F/Y 1983, two key factors coincided:

- a. The Sheriff, being the appropriate agency, communicated his willingness to undertake the operation of a police communications center.
- b. The equipment now in operation by the County contractor (Goffstown) is obsolete. Experts have determined that it must be replaced in the interest of safety.

Considering that new equipment must be purchased and that the Sheriff was willing to perform the service, it seemed logical to analyze the effects of moving the police radio function to the Sheriff. My department conducted a study and presented its findings to the budget subcommittee. The most important elements of the proposal were:

- a. The Sheriff is the logical repository of law enforcement information and processing, and should therefore be charged with the County Communications Center.
- b. Under the organizational proposal of the Sheriff, the County would save approximately \$22,000 a year on a \$100,000 bill, which the contractor charges to the County.

For reasons which are not comprehensible to me, this proposal was turned down by the Executive Committee, and the entire project was turned over to a subcommittee which has so enlarged the scope of the proposal that current considerations range \$290,000-\$383,000 in annual operating cost to the County. It all seems a bit grand, and I hope that some serious soul searching will bring this project back to earth.

The Criminal Division is distinguished by another fine year of performance and dedicated service. In addition to some celebrated apprehensions of several fugitives, the Division continues to perform the transportation of prisoners, the arrests on felony and misdemeanor warrants, mittimus, capias as well as domestic bench warrants.

The following represents the basic services provided by the Division during F/Y 1983:

Number of Prisoners Transported	1,457
Miles Driven in Transport	43,000 est.
Felony Arrests	204
Misdemeanor Arrests	1,621
Amount recovered for Plaintiffs, Court etc.	\$380,450

SHERIFF'S REPORT, FISCAL YEAR 1983

TOTAL ADJUSTED APPROPRIATIONS	\$571,100
TOTAL EXPENDITURES	555,486
TOTAL BUDGET BALANCE	15,614
TOTAL DEPARTMENT INCOME	\$386,232
A. Fees to General Fund	\$ 67,267.33
B. Recovered to Plaintiffs, Court, Div. Welfare etc.	317,542.00
C. Gas tax refund	1,422.25

In summary, I can say with full confidence that in three years the Sheriff Department was transformed into an efficient, disciplined and professional agency of the County; of which every one of its citizens may justifiably be proud. I thank everyone who supported me and my staff to make this a service for all.

Respectfully submitted,
James F. O'Flynn
Hillsborough County Sheriff

HILLSBOROUGH COUNTY — DEPARTMENT OF CORRECTIONS 1983 REPORT

Hillsborough County experienced a year of intense activity in corrections, with populations consistently higher than any previous period.

During the previous two years, the average length of sentences imposed increased 104%; in 1983, average sentences were reduced by 5%. Notwithstanding, the number of men sentenced rose by 26.5% while the number of sentenced females decreased by 3.9%. The number of prisoner days at the House of Correction for males increased 20.1%, while contracted prisoner days for women decreased 13.8%.

Prisoner days at the Jail increased by 14.2% yielding an increase of 29.41% in the average daily population. The number of escapes in the system was down a total of 48.2%, with House of Correction escapes being reduced by 44% and Jail escapes 100%. Escapees at large saw a total decrease of 87.5%.

Analysis indicates that the trend toward more incarceration for greater periods of time has continued. The backup of inmates in the system has resulted in populations in excess of capacity limits at all facilities. As would be expected, higher populations decrease the average daily cost of housing; the system's average daily cost was reduced by \$34.52 from \$36.90.

Once again I would like to express my gratitude to the County Commissioners, the Delegation, my staff and the inmates for the continued support I have received.

Respectfully,
Nelson M. MacAskill
Administrator

HILLSBOROUGH COUNTY DEPARTMENT OF CORRECTIONS

HOUSE OF CORRECTION

Men Sentenced	735
Women Sentenced	25
Prisoner Days (men)	38,156
Prisoner Days (women)	1,117
Number of Meals Served	129,068
Work Releases Granted	76
Escapees	14
Escapees at Large	2
Revenue from Work Release	\$ 6,951.00
Fine Monies Processed	\$15,488.79
Monies Collected from Other Counties	\$12,680.00

JAIL

Man Days	21,070
Daily Average Inmate Count	66
Smallest Number One Day	44
Largest Number One Day	79
Number in Jail on 6/30/83	47
Number of Escapees	0
Escapees At Large	0
Number of Meals Served	71,895

REPORT OF CLERK OF SUPERIOR COURT

To the Honorable Board of Commissioners for Hillsborough County:

The following is a correct account of money received by the Clerk of Superior Court from September 1, 1982 to December 31, 1982, inclusive and of the disbursements during the same time:

SEPTEMBER TERM, 1982

Received for fines and costs as follows: \$26,579.84

Received for Attorneys for entries:

Civil Entries (5) @ 7.00	35.00
(108) @ 12.00	1,296.00
(1519) @ 22.00	33,418.00
Criminal Entries (68) @ 7.00	476.00

Received for Misc. postage 72.65

Re-imbursements to county for the following:

September

Coffee #390	40.00
Printing & Binding #350	220.83
Stenog #430	24.00
St-81-2039 R. Sweeney—Printing & Binding #350	32.00
Used Typewriter	75.00
Adjusted bank statement with reconciliation—per auditors	38.01

October

Coffee #390	143.60
Savin #350	88.04
Printing & Binding #350	61.71

November

Savin #350	163.97
Judge's notebook #390	126.00
Tapes #390	6.75
Telephone (Manchester Bar) #680	95.45
Telephone (Nashua Bar) #680	95.46
Coffee #390	100.00

December

Savin #350	159.45
Coffee #390	61.00
Judge's notebook #390	50.50
IBM #390	54.00
Master's fee #420	40.00

#410 State vs. Payroll

St. 80-1518 - 80-1519 Y. Dennehy

St. 80-1522 to 80-1524 - St. 80-2025 James Meyers transcript and testimony of John Graf	218.00
St. 82-0286 Leon Paro—investigator fee's #410	300.00

Transcript fee #410

St. 81-1469 James Beaupre	262.50
St. 81-934 Bruce Berger	82.50
St. 82-23 Keith Cunningham	114.00

Doctor's fee

St. 81-1511 Arthur Lefebvre	140.00
#410 State vs. Payroll (see attached slip)	9,647.90
State vs. William Gagne (see attached slip)	27,584.08

CASH BAIL FORFEITED

September

St. 82-1389 - 82-1390 Russ Chasse	300.00
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October

St. 82-200-5 Lewis Bell	400.00
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November

St. 82-1662 David Husson	500.00
St. 81-1820 Russ Chassee	1,100.00
St. 82-609 Marc Birmingham	1,000.00

December

St. 81-1988-82-25-82-26-82-240 State vs. Anthony Denapoli .	1,000.00
St. 82-1258 R. Paleo	2,000.00
All other fees	43,761.09
	<u>\$151,963.33</u>

Checks made payable to Hillsborough County Treasurer:

September	\$ 27,531.07
October	24,872.74
November	29,494.55
December	<u>70,064.97</u>

TOTAL \$151,963.33

Robert E. Murphy
Commissioner to Perform Duties
of Clerk of Superior Court

The foregoing account is approved and allowed.

Arthur E. Bean, Jr.
Presiding Justice

REPORT OF CLERK OF SUPERIOR COURT

To the Honorable Board of Commissioners for Hillsborough County:

The following is a correct account of money received by the Clerk of Superior Court from January 1, 1983 to March 31, 1983, inclusive and of the disbursements during the same time:

JANUARY TERM, 1983

Received for fines and costs as follows: \$27,270.51

Received for Attorneys for entries:

Civil Entries (80) @ 12.00	960.00
(1145) @ 22.00	25,190.00
Criminal Entries (76) @ 7.00	532.00
(1) @ 12.00	12.00
(6) @ 22.00	132.00

Received for mis. postage 39.25

Re-imbursements to county for the following:

January

Savin #350	115.00
Coffee #390	76.00
Voided check no. 6519	8.00

February

Coffee #390	117.00
Savin #350	522.69
Masters fee #420	318.83

March

Savin #350	178.43
Judge's notebook #390	20.20
Given in error (Sept. 1982)	-38.01

WITNESS FEES #412

January

St. 82-1760 Dawn Evans	30.00
St. 82-2114 Cathy Bourgeois	30.00

February

#410 State witness fees (see attached sheet)	3,376.50
#412 St. 82-1591-2 Mark Goodwin	60.00
#412 St. 82-1133 Warren Smith	60.00

CASH BAIL FORFEITED

January

St. 82-811	Anthony Denapoli	1,000.00
St. 82-1428	Gary Marshall	77.00
St. 82-1664	Jonathan Kendall	500.00
St. 82-1665	John Kreyche	350.00

February

St. 81-942-3	Richard Decato, Jr.	10,000.00
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March

St. 82-483	Robert Wade a/k/a Douglas Wade	10,200.00
St. 82-201	Joseph Hines	250.00
St. 82-2136	Ernest Thibeault	200.00
St. 82-1289-1290-1094	Margaret Warren	1,000.00
St. 82-2124	Jeannine Dallaire	200.00
St. 83-12	Robert Lincoln	200.00
St. 83-159	Douglas Sharp	50.00
St. 82-1756	Roberta Poulin	50.00
St. 82-2116	Michael Annaller	500.00
All other fees	34,381.55
		<u>\$117,968.95</u>

Checks made payable to Hillsborough County Treasurer:

January	\$ 28,352.28
February	42,148.50
March	<u>47,468.17</u>

TOTAL \$117,968.95

Robert E. Murphy
Commissioner to Perform Duties
of Clerk of Superior Court

The foregoing account is approved and allowed.

Vincent Dunn
Presiding Justice

REPORT OF CLERK OF SUPERIOR COURT

To the Honorable Board of Commissioners for Hillsborough County:

The following is a correct account of money received by the Clerk of Superior Court from April 1, 1983 to August 31, 1983, inclusive and of the disbursements during the same time:

APRIL TERM, 1983

Received for fines and costs as follows:	\$46,486.82
(see copies of ledger sheets attached)	
Received for Attorneys for entries:	
Civil Entries (1785) @ 22.00	39,270.00
(114) @ 12.00	1,368.00
Criminal Entries (19) @ 22.00	418.00
(101) @ 7.00	707.00
Received for misc. postage #380	92.94
Re-imbursement to county for the following:	
April	
Savin #350	149.45
Coffee #390	172.00
Telephone Man. Bar	134.02
May	
Savin #350	217.60
Coffee #390	130.50
Doctor's fee	
St. 82-210 to 82-217 State vs. Edward Brinkman	680.00
June	
Savin #350	406.50
Coffee #390	265.50
#410 Transcript fee—St. 9157 Haydn Jones	351.00
July	
Savin #350	269.65
Reimbursement for Master—M-81-1184 Asbury	87.50
Old checking acct. since 1931—Second Nat'l Bank	834.14
Overpaid on Conway Office Prod. #350	31.00
August	
Tapes #390	36.00
Savin #350	185.66
Witness fees *	
#412 St. 82-483 State vs. Robert Wade	90.00
#412 St. 82-839 State vs. Lynn Kimball	153.06

#411 Extradition proceeding	
St. 82-16 Frank Cimino	2,685.85
#410 St. 82-16 Frank Cimino	14.15
#412 St. 82-2057 to 2060 State vs. Kimball	60.00

Doctor's fee

St. 82-1092 State vs. George Valliere	96.00
Mileage for Dana Zucker #700	116.00
See attached sheet #410 and #412	1,871.90
See attached sheet #410 and #412	4,397.90
See attached sheet #410 and #412	7,082.75

CASH BAIL FORFEITED

April

St. 82-1456 to 1458 David Redman	200.00
St. 83-145 Donald Daneault	750.00

May

St. 81-1356 James Ramsay	300.00
St. 82-1456 David Redman	250.00

June

St. 83-617 Donald Barrett	150.00
St. 83-289 Bruce Hazen	200.00
St. 83-713 Michael Parzini	1,000.00
St. 83-791 John Brady	220.00

July

St. 83-375-1203-1204 Charles Foster, Jr.	1,000.00
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August

St. 81-474 Charles Zysk	2,00.00
St. 83-1258 Warren Carpenter	200.00
St. 82-1456 to 1458 David Redman	250.00
All other fees	55,446.99

TOTAL: \$170,828.28

Checks made payable to Hillsborough County Treasurer:

April	\$ 26,903.81
May	31,660.73
June	36,643.94
July	28,195.45
August	<u>47,424.35</u>
	\$170,828.28

TOTAL	<u><u>\$170,828.28</u></u>
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John M. Safford
Clerk

The Foregoing account is approved and allowed.

Joseph A. DiClerico, Jr.
Presiding Justice

HILLSBOROUGH COUNTY ATTORNEY FISCAL YEAR 1983 ANNUAL REPORT

During the past fiscal year the Hillsborough County Attorney's Office was met with the challenge of a substantially increased prosecution caseload.

A total of 1287 indictments were returned during the period July 1, 1982 through June 30, 1983. This number constitutes an eight percent increase over last year's total of 1192 and constitutes a seventy-five percent increase from three years ago when only 735 indictments were returned during the entire year.

The number of attorneys in my office has remained the same over the course of these three years just as the number of judges sitting in Hillsborough County has remained the same. As a result of the increase in the number of felony cases being added to the criminal docket every month without a corresponding percentage increase in prosecution and judicial resources the number of cases backlogged in superior court has gone up. Although 1287 new felony cases were added to the docket during the past fiscal year, only 744 of the pending felony cases were resolved during the same period. If one includes misdemeanors and violations, the picture gets worse: a total of 2305 new cases were entered during the fiscal year 1983 while only 1604 pending cases were resolved.

The State of New Hampshire has responded to this need for additional judicial resources during the 1983 legislative session by increasing the number of superior court justices from fifteen to eighteen for fiscal year 1984 and to twenty-one for fiscal year 1985. The Hillsborough County Delegation has responded to this need for additional resources by adding two prosecutors to my staff for fiscal year 1984.

Hopefully this action will enable my office to keep pace with the increased caseload and with the increased courtroom activity that the addition of three superior court justices will generate. Statistics for the first quarter of the current fiscal year suggest that the backlog is being cleared: 447 new cases were added to the docket while 899 were resolved.

To increase the effectiveness of my office I have instituted a geographical assignment of cases among the attorneys in my office. Three prosecutors have been assigned the cases from Manchester, two for the cases from Nashua and two for the towns. I believe that this assignment system has increased the visibility of my office at the local police level and has, to the extent that it has facilitated inter-department communication, resulted in better preparation of the criminal cases that are presented to both the superior and district courts.

In conclusion, my office is continuing to meet the challenge of an increasing criminal prosecution caseload. Assuming that I am provided the necessary resources to do the job, I am confident that I can provide effective law enforcement to the citizens and taxpayers of Hillsborough County.

Respectfully submitted,
David Horan
for Paul Gagnon

Paul Gagnon, Esquire
County Attorney

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